

iRespond NG – Common Assessment Testing

Login credentials:

Username: uppercase **badgeID** (ex: ABC18571)

Password: **“teacher”** (lowercase, no quotes)

IRESPOND “HOUSEKEEPING” TO BE COMPLETED BEFORE USING IRESPOND OR IRESPOND NOW

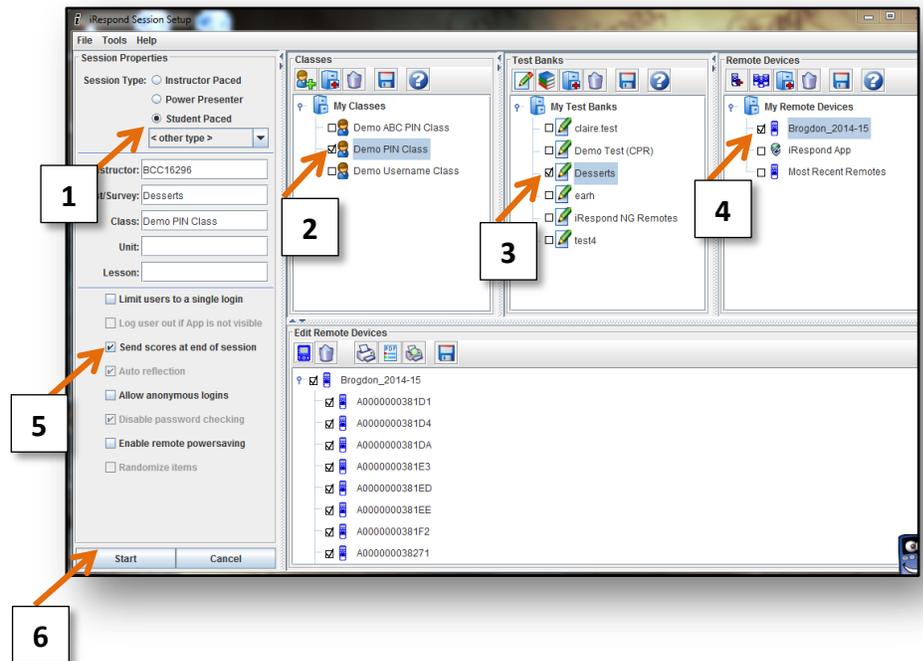
1. Open **iRespond 2** → Click **OK**.
2. Log into **iRespond**, Click **OVERWRITE** and confirm class roster(s).
3. Sync/Collect Remotes. See *“iRespond NG Set Up Guide”* for step by step directions.



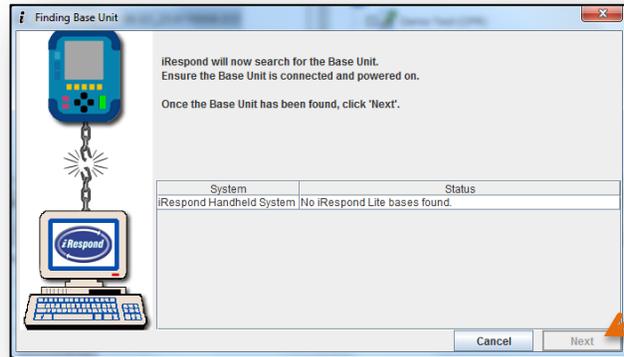
STUDENT PACED TESTING

Use Student Paced mode to administer a common assessment using the iRespond NG system.

1. Select **Student Paced** mode
2. Select a **class** (hold shift key to select more than one roster)
3. Select a **test name**
4. Select the name of **device list**
5. **UNCHECK** “Send scores at end of test” - - K- 3
6. Click **Start**.



7. Press the power button on the base unit.
Watch for the “chain link” to connect.
8. Click **Next**.



9. At the **Locating Users** dialog, instruct your students to log in to their remotes.
10. Students press the **Power** button on their remotes.
11. Student’s **type Pin** number and press “OK”.
(Student Pin number is the cafeteria number)



12. Distribute test materials so that student may take the test at their own pace, with the teacher reviewing the results in real time by observing the iRespond NG Dashboard.
13. Teacher should **Press the Finish** button in order for students to begin their session, proceeding at their own pace. Students may join a test even after a teacher has already pressed the “Finish” button.
14. When students are taking the assessment, teachers can click on the “KEY” icon to view student progress and redirect students.
15. When the assessment is complete, either click the “X” in the upper right-hand corner and follow the prompts including **SAVE SESSION** OR click on “FILE” in the upper left-hand corner of the screen and follow the prompts. Make sure to save the session.

STUDENT PACED TESTING - - CHANGE ANSWER

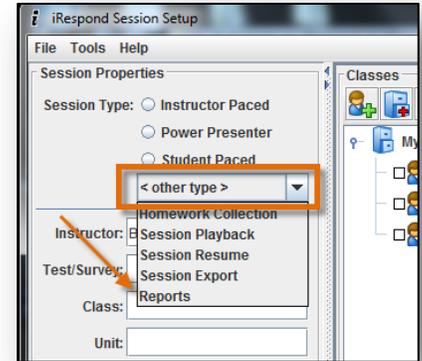
To Change an Answer on the remote

- If the answer is Multiple Choice, enter the new answer to erase and replace the original answer. The new answer will appear, press **Send**. Use the back arrow key if necessary to navigate to a previous question in order to change answer.
- If the question is Multiple Response, in order to erase the incorrect answer, press the letter again for the answer you wish to change to watch it disappear. Press the new answer to view on the LED, Press **Send**.
- If the answer is Fill-In use the **CLR** (clear) **button** to backspace and erase the original answer. Type the new answer and press **SEND**.

REPORTS FROM IRESPOND

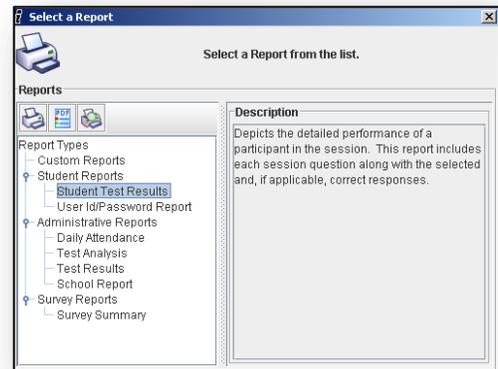
Teachers can view and print students' test results. In addition, teachers can generate reports for each individual student. The reports can be printed or saved as a PDF file for parents and students to view.

1. Open iRespond.
2. Under *Session Type*, select **Reports** from the drop down list



3. Place a checkmark beside the desired test.
4. Click the **Start** button.

5. Click the desired report and then click the **Printer** icon (print), the PDF version or the preview icon.
6. View the report



Suggested Reports:

Student Test Results - Depicts the detailed performance of an individual student in the session. This report includes each session question along with the selected and, if applicable, correct responses for an individual student.

Test Analysis - Depicts the performance of ALL participants over the entire testing session. This report includes each question in the session and the corresponding performance of the participants on that question.

Test Results - Depicts the final evaluation for all students in the session.